

Operations, Health & Safety subcommittee

June 10, 2020, 4:00

Present: Debbie Kukta, Char Tabet, Larry Cross, Kathy Sessinghaus, Stacy Cashman, Sally Chew, Tony Franco, Ingrid Jaimes, Lenora Aguilera, Louie Ayala, Shari Burkhardt, Susie Dunn, Rick Vonk, Kathy Sessinghaus

Opening Comments:

- Char
- Larry - prepping for one scenario and possibly being hit with the other
- Stacy - instruction is planning on being fluid between in class and DL
- Larry - Disney has ordered some plexi dividers; Stacy hadn't heard this; Discussion about supplies being procured by the District, by sites, being sent from the State
- Lenora - administrators would like to let their staff know asap that District is ordering supplies; no info from Susan Chaides on the state's supplies

Subcommittee Reports:

- **Facilities - Larry**
 - Upholstered furniture needs to be removed; Throw rugs should be cleaned and stored; they will shampoo carpet
 - Cleaning procedures - Morning Mist is effective; More frequent cleaning for drinking fountains, restrooms, handrails, door knobs
 - Lenora - Morning Mist - how does it work? It must be applied, set for two minutes, then wiped off. Larry looking into other products (in backpack sprayers) that can just be sprayed and left alone. Also an aerosol spray that is essentially alcohol that can be sprayed and left.
- **Budgeting and financial ops**
 - Tracking expenses
 - Budget for 2020-21
 - Distance ground markers
 - Possible layoffs - July 1.
 - Tony - question - re: 25% online only... does same ADA come into District? Debbie says yes.
- **Nutrition Services**
 - Kathy - waiting to hear about the instruction model to be set so she can procure food and determine distribution.
 - Small group on Monday, notes in google drive. 30 points on types of service, here are some: Idea of distributing on Monday for all week would be beneficial. Service in the classroom would be most disruptive. Waiting to hear about state waivers. Sustainability is going to go away if we have to use pre-wrapped sporks and other prepackaged food.

- Tony - question - if only one service a day... how does that work in an am/pm scenario? High school kids mostly just leave and go eat somewhere else. She can work food for the other grades.
- **Technology infrastructure:**
 - Are there details on cleaning computers? Debbie suggests looking at LACOE framework for guidance
 - Rick small group - adding Allison Edge. Have met twice. Even though classes don't have webcams, they do have document cameras with microphones which may be usable to broadcast classroom time. Possible that mic isn't powerful enough, but looking into it.
 - Discussion about whether class can be broadcast if the kids in class may be seen on camera. Should be okay if only other students are seeing it, but the final answer is unknown at this time.
 - Tony - schedule may not allow it.
 - All students have district email. Only grade 6-12 is active. They should use these rather than personal email. Stacy "strongly recommended" this in annual notification. Students may receive from within or outside the district but may only email within the district.
 - Student pics - all students are ok'd unless the parent has opted out. Could the same process be used for student emails. Stacy recs talking to Teresa and Teri.
 - Blackboard (parent notification process) for teachers, approved by the Board last week. One teacher has tested it and gave high remarks.
- **Health and safety/Health Office practices:**
 - Social distancing and health services - Stacy took CDE and LACOE guidelines and merged them into table format info sheets
 - Lenora met with Sandra and Larry to walk through Health office to see about how to isolate a potential covid case
 - Lenora - recommends limiting visitors on campus, Sandra DeBarros thinks parent volunteers could be helpful
 - Char - childcare - BGC - should have their own rooms; possibly smaller groups could be monitored on campus?
- **Timeline:**
 - As draft goal is end of month, we need to add suggestions for bigger committee
- **Review:**
 - schedule of subgroups - send to Debbie K
- **Questions:**
 - Ingrid - SpEd preschoolers - am/pm - how is the disinfecting going to go? Also, how will they keep in person safety guidelines with such little ones?