

## Safety Committee - Minutes

Thursday, February 27, 2020

3:30

Teacher Resource Room, 3<sup>rd</sup> Floor, District Office

1. Follow up on January minutes – the gate at the Miller parking garage is broken. The repair purchase order procedure is in process.
2. School awards recognition – We want to recognize these schools for their work in making schools safer! All programs and activities at school that engage the student body, parents and the community help to create a safer school and neighborhood.
  - a. 2020 California Exemplary Arts – McKinley, Miller, Providencia, Washington
  - b. 2020 California Distinguished Schools – Disney, McKinley, Miller,
3. Safe School Plans – the process of assessment has been completed and each school has a minimum of two goals to work on during the coming 2020-2021 school year. Even though the state requires two goals be set, many assessments reveal more areas of desired change and schools will work on those as well.
  - a. Completed by each site by Jan 31
  - b. Approved by the Board Feb 20
4. Coronavirus/COVID-19 – Stacy Cashman, Dir. of Student Services reported that the District is communicating messages on illness-prevention hygiene practices\* and sharing info from the CDC and the LA Dept of Public Health regarding the coronavirus. Specific protocol for anyone who presents with a fever are being set at each school health office. Nurses and health assistants, as well as general staff will receive this info. More info will be shared with staff, parents and students as it is available. *\*Wash your hands frequently, don't touch eyes, nose or mouth , cover coughs and sneezes, and stay home if you are sick.*
5. Safety Forum – feedback – Many questions were addressed by the panel at the safety forum. Those that were not, are being answered via email. The commonly asked questions will be turned into an FAQ that will be posted on the BUSD website.

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6. Employee threat reporting system – Stacy Cashman reported that the employee threat reporting system establish about a year ago seems to be working. Feedback from employees who have reported has been positive.
7. Hazard Mitigation Plan (HMP) – revisions – revisions completed. CalOES reports that BUSD meets all the requirements and they will forward the plan on to FEMA.
8. Stop the Bleed training – Sally is working with Providence St. Joseph to coordinate more training and possibly classroom kits, and is also applying for a grant from STOP THE BLEED.org that would provide BUSD with training supplies.
  - a. Kits in each health office, DO, DSC
  - b. Training – BHS – March 2, Muir – March 10, JBHS – April 27
9. MOUs for Red Cross, off-site evacuation locations, busses – the agreement for the American Red Cross to use our cafeterias, gyms, locker rooms at any of the middle schools or the two big high schools have been approved by the BOE. MOUs for off-site evacuation locations and busses are in progress.
10. March 6 - BFD to visit CDS for annual “Ask a firefighter/paramedic” event.
11. New concerns from committee members
  - a. Yard duty personnel being allowed to let students play when they have doctor’s notes restricting activity. (Debbie Kukta will address w/ principals)
  - b. Burbank Adult School is happy to have their new surveillance cameras installed.
  - c. Monterey needs signage about video surveillance to be installed. Rebecca may submit a work order for that.

**Next meeting – TBD**