

Three year Update of the BUSD Local Plan for Career Technical Education

District Wide Goal # 5: Expand programs to prepare students for college, post- secondary education, training, and/or the workplace from pre-school through adult education

Element High Quality CTE Program	Goal	Metric/ Evidence	2018-2019 Status	2019-2020	2020-2021	Budget
1. Leadership at all levels	1.To maintain a full time NAF Coordinator (TOSA)	NA	Currently, the Coordinator is funded out of the old CTEIG and teaches one class	To maintain a full time NAF Coordinator (TOSA)	To maintain a full time NAF Coordinator (TOSA)	\$130,000 CTEIG
2. High quality curriculum and instruction	2.To offer UC a-g Culinary Science course at both high schools	Number of students who participate in the program UC a-g course list	Both Burbank High School and John Burroughs High School offer Culinary Science	Maintain	Maintain	1 time expense for textbooks approximately \$7,000- complete LOTTERY Funds
2. High quality curriculum and instruction	3.To continue to strengthen the pathway in digital media and develop the pathway in digital manufacturing	Reports of CTE expenditures on digital media Numbers of students participating in the pathway	The district has purchased new equipment as needed for the digital media pathway courses, using both CTEIG and Perkins funds	Maintain & Replace as needed	Maintain & Replace as needed	Variable BUSD CTE CTEIG PERKINS Chuck Lorre Family Foundation Grant
2. High quality curriculum and instruction	To continue to strengthen the pathway in digital media and develop the pathway in digital manufacturing	Numbers of students participating in the pathway	The number of students participating in the pathway has not increased from the beginning of the pathway.	Evaluate the Digital Manufacturing Pathway and modify it to increase student interest and participation	Evaluate the Digital Manufacturing Pathway and modify it to increase student interest and participation	Variable
2. High quality curriculum and instruction	To explore the incorporation of UCCI courses into the academic content area courses	NA	Begun to explore the UCCI courses in Arts, Media and Entertainment	Continue to select appropriate course and teacher	Implement one course, fall 2021	\$5,000 BUSD CTE CTEIG PERKINS

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2. High quality curriculum and instruction	To begin the year of planning for new NAF academies in Engineering and Health Science	Numbers of students participating in the pathway	Both the Engineering and Medical NAF pathways are established at both schools	Add at least 1 course in the pathway at each school	Add at least 1 course in the pathway at each school	\$10,000 per year BUSD CTE CTEIG PERKINS
2. High quality curriculum and instruction	Expand CTE opportunities at Burbank Adult School in Health Occupations through the development of a Licensed Vocational Nurse program of study.	NA	The Burbank Adult School is in the cue for program approval	Planning and Preparation	Begin Fall of 2021	\$498,000 California Adult Education Program formerly-AEBG
3. Career Exploration and Guidance	To implement the Get Focused, Stay Focused curriculum to all 9 th graders	Numbers of students who participate in the program	The curriculum is being taught at both high schools and in summer session	Continue to implement the curriculum and add follow up at each grade level	Continue to implement the curriculum and follow up at each grade level	\$56,000 per year LOTTERY funds
3. Career Exploration and Guidance	To coordinate with the Adult school to educate the high school students about pathways at the adult school	Number of students provided with adult school information Number of visits to the high schools	The adult school counselors visit both high schools	Maintain regular visits to the high schools	Maintain regular visits to the high schools	NA
4 Student support and student	To provide students with Work Based Learning and	Number of student ambassadors	The CTE programs offers a wide variety of WBL opportunities for its students, including	Maintain and expand offerings	Maintain and expand offerings	Variable BUSD CTE CTEIG Grant Perkins Grant

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leadership development	leadership opportunities	Number of guest speakers Number of job shadowing experiences	Guest speakers, mentorship, job shadowing and internships			
4 Student support and student leadership development	To continue the expansion of the CTSOs	Number of students participating in a CTSO	Continue to add students to the CTSOs	Continue to add students to the CTSOs	Continue to add students to the CTSOs	\$20,000 for memberships BUSD CTE CTEIG Grant Perkins Grant
5. Industry partnerships	To increase the number of industry partnerships	Number of partnership agreements	The CTE program has many industry partnerships for both paid and unpaid internships	Maintain and expand the number of participating businesses and agreements	Maintain and expand the number of participating businesses and agreements	NA
5. Industry partnerships	To develop internship opportunities for students	Number of students participating in internships	Increase the number of students who are participating in internships	Continue to increase the number of students who are participating in internships	Continue to increase the number of students who are participating in internships	\$20,000 Extra Hourly for supervision- BUSD CTE CTEIG Grant
5. Industry partnerships	To develop Certification opportunities for students	Number of students who earn certifications	Increase number of students who are certified	Continue to increase the number of students who are certified	Continue to increase the number of students who are certified	20,000 Licensing BUSD CTE CTEIG
6. System alignment and coherence	To increase the number of articulation agreements	Number of articulation agreements	The District has articulation agreements with LAVC, GCC and Cerritos College	Maintain and expand the number of articulation agreements	Maintain and expand the number of articulation agreements	NA
6. System alignment and coherence	To expand the opportunities for dual enrollment	Number of courses offered with dual enrollment	Increase the number of GE and CTE courses available at both high schools	Continue to add GE and CTE courses	Continue to add GE and CTE courses	\$10,000 per class Cost of textbooks- BUSD CTE LOTTERY

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		Number of colleges offering dual enrollment to our students				funds
7 Effective organizational design	To investigate the schedule of course offerings to offer them at convenient times when possible		The district currently has both in day and after school CTE programs	Investigate Online CTE course options that can be incorporated within our current pathways.	Offer online CTE courses	Variable – Dependent on number of licenses – approximately \$5,000 to start BUSD CTE
8. System responsiveness to changing economic design	To invest in capital improvements to John Burroughs HS, Burbank HS and Jordan MS		The structural work in all of the projects is complete	Maintain facilities and purchase materials and supplies	Maintain facilities and purchase materials and supplies	\$500,000- CTEIG Grant Complete
System responsiveness to changing economic design	To explore, as funds become available, new areas to expand the current offering of career pathways	Number of Career Pathways	The District is interested in growing a teaching and a child development pathway. However, because of financial uncertainty this is on hold	Continue to consider new pathways as funds become available	Continue to consider new pathways as funds become available	TBD
9 Skilled faculty and professional development	To make sure that all CTE teachers have the appropriate credential(s)	Number of CTE credentialed teachers	95% of all CTE teachers are credentialed. (\$1500 per teacher - one-time stipend for teachers that add on a CTE credential to a single subject or multiple subject credential)	Continue to monitor the credentialing of all CTE teachers	Continue to monitor the credentialing of all CTE teachers	\$5,000 BUSD CTE CTEIG
9	To continue to provide	Number of teachers	Professional development	Continue to provide both	Continue to provide both	30,000- BUSD CTE

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Skilled faculty and professional development	professional development for CTE teachers	participating in professional development	opportunities are made available to all CTE teachers	in District and other professional development opportunities to CTE teachers	in District and other professional development opportunities to CTE teachers	CTEIG
10 Evaluation, accountability, and continuous improvement	To meet regularly with the CTE Advisory to review the program and to evaluate the program on an annual basis	NA	The Evaluation of the CTE program was completed in 2018-2019.	Continue to monitor and evaluate program	Continue to monitor and evaluate program	NA
11 CTE promotion, outreach, and communication	To develop promotional materials to share with staff, students and parents	Copies of materials	The District has informational flyers and a CTE website	Update materials with current information	Update materials with current information	\$3000