

**Burbank Unified School District
 District English Learner Advisory Committee
 District Office – Third Floor – Teachers’ Resource Room
 Agenda**

Wednesday, December 11, 2019

9:00 a.m. – 11:00 a.m.

X	2.1a Development of Master Plan for English Learners		2.2 Training for DELAC members
	2.1.b Conducting district-wide needs assessment on a school-by-school basis		2.3 Consolidated Application developed with review and advice from DELAC
	2.1.c Establishment of district program, goals, & objectives for programs & services for ELs.	X	2.1f Review & comment on written notifications required to be sent to parents/guardians
	2.1.d Development of plan to ensure compliance with teacher and Instructional Asst. requirements		2.1g Review & comment on development of LCAP
	2.1.e Review & comment on District’s reclassification process		

I. Call to Order **9:00-9:15**
 A. Approval of Minutes from October 16, 2019 and November 20, 2019
 B. Approval of Proposed Agenda

II. Legal Requirements **9:15-10:00**
 A. Development of Master Plan for ELs
 B. Review and comment on written notifications to be sent to parents/
 Guardians: Summative ELPAC Testing

III. Unfinished Business **10:00-10:15**
 A. Elections

IV. New Business **10:15-11:00**
 A. Parent Forum with Dr. Matt Hill

V. Adjournment **11:00**

The Burbank Unified School District is committed to equal opportunity for all individuals in education. District programs and activities shall be free from unlawful discrimination, including discrimination against an individual or group based on race, color, ancestry, nationality, national origin, immigration status, ethnic group identification, ethnicity, age, religion, marital status, pregnancy, parental status, physical or mental disability, sex, sexual orientation, gender, gender identity, gender expression, or genetic information; a perception of one or more of such characteristics; or association with a person or group with one or more of these actual or perceived characteristics.