

**Burbank Unified School District
District English Learner Advisory Committee
District Office – Third Floor – Board Room**

Agenda

Wednesday, November 20, 2019

9:00 a.m. – 11:00 a.m.

	2.1a Development of Master Plan for English Learners		2.2 Training for DELAC members
	2.1.b Conducting district-wide needs assessment on a school-by-school basis		2.3 Consolidated Application developed with review and advice from DELAC
	2.1.c Establishment of district program, goals, & objectives for programs & services for ELs.	X	2.1f Review & comment on written notifications required to be sent to parents/guardians
	2.1.d Development of plan to ensure compliance with teacher and Instructional Asst. requirements	X	2.1g Review & comment on development of LCAP
	2.1.e Review & comment on District’s reclassification process		

- I. Call to Order** **9:00-9:15**
 - A. Approval of Minutes from October 16, 2019
 - B. Approval of Proposed Agenda

- II. Legal Requirements** **9:15-10:15**
 - A. Local Control Accountability Plan
 - B. Review and comment on written notifications to be sent to parents/guardians

- III. Unfinished Business** **10:15-10:45**
 - A. Elections

- IV. New Business**
- A. None**

- V. Public Comment** **10:45-11:00**

- VI. Adjournment** **11:00**