



BURBANK UNIFIED SCHOOL DISTRICT
Safe and Caring School Climate Meeting
Wednesday, March 14, 2018
7:00am-8:00am
Johan Burroughs High School Conference Room
1920 W. Clark Ave.
Burbank, CA 91506

Agenda

Notes

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1. New Members	<p>In Attendance: Dana P, Isaac H, Roe L, Johanna C. Debbie W., Tracy P. Vic G. , Brittany M. Kirsten M., Jennifer J.</p> <p>1. Johanna explained the purpose of the committee, new members were introduced and concerns were shared including: bullying at schools, building empathy, retaining a caring school environment, only 2 SROs district-wide, building understanding, curricula that empowers rather than arming teachers with guns, teacher and student safety, and consistent implementation of policies and programs.</p>
2. Support for All Students	<p>2. Johanna shared Burbank USD has adopted a well-respected empirically research-based program at elementary schools: "Second Step". She shared she has observed in action the successful impact on pro-social skill development and student behavior in the one on one, small group, and large group interactions. She also shared that during a read-in, separate from the Second Step observation, students were able to critique, analyze, and apply the pro-social skills of Second Step with logical connections to the narrative readings.</p> <p>Members asked if Second Step is at all grade levels. Johanna explained the district is exploring options to expand similar social-emotional pro-social learning in other grades.</p> <p>Safe Zones are in place at some middle schools. Members asked about expanding this approach for all elementary, middle, and high schools. Johanna to bring information to the next meeting to help inform the discussion.</p>
3. Bullying and Related Policies	<p>3. The current bullying policy was shared, which has served as model to other districts. Feedback has indicated we need to revisit the policy to ensure it reflects: all affinity groups including: Sp. Ed students, Gifted students, Homeless / Foster Youth, LGBTQIA youth, and employees.</p> <p>Discussion included the importance of parent education, staff development, and student prevention education as well as expanding the current intervention strategies. Johanna shared that in collaboration with Burbank PD and the PTSA, a series of parent education forums are being discussed.</p> <p>The May 5, 2018 8:30 am to 12:30 pm Wellness Symposium at John Burroughs High School will focus on safe and caring schools, student wellness, staff wellness, and parents as partners. Child care is not available, but all Burbank USD employees,</p>

parents, and community stakeholders are welcome. Contact debrawade@burbankusd.org for more information. An information blast will take place after spring break for all Burbank USD employees.

The Wellness Programs and Services office monitors the bullying hotline phone number and E-mail. The office responds upon receipt and follows up with all cases. Johanna shared that all Burbank USD staff have responded quickly to address the 3 reports received since January.

The district has included a button on its app to the bullying helpline so it is accessible on mobile devices as well as via the district website. A button to other helplines including the Wellness Centers operated by Family Service Agency of Burbank (FSA) is also linked from the district app. The buttons are available for schools wanting to include them on their school apps.

See something, hear something, say something is a critical strategy for schools. Johanna shared it is important to distinguish factual information from rumor and that at least one of the parent sessions will address this.

Members are asked to review the [existing bullying policy](#) (BP 5131.2) as well as related [policies](#) (BP# 5145.3) ([BP # 5137](#)) prior to the next meeting.

4. PBIS/School Climate Update

4. PBIS is being implemented at middle and high schools and works to impact adult attitudes and behaviors with appropriate strategies to model, redirect, and engage students in activities and actions that build a caring school climate. PBIS is to begin implementation at the elementary schools in the next school year. It may take 3-5 years for PBIS to be fully implemented and impact school culture. More information on this and other strategies may be found on the district's [Wellness and Programs Services pages](#).

5. Update from Wellness Programs/Services

5. The Wellness Programs and Services office also supports emergency preparedness and safety throughout the district. Safety plans were submitted March 1, 2018 and Johanna is the district is reviewing them to inform process and strategies. The district is working with both Burbank PD and Burbank FD to ensure continuity in planning, preparation, and response.

6. Students as Leaders

6. Johanna met with the ASB Presidents at both Burbank HS and JBHS. Information about the Whole School, Whole Community, Whole Child approach as well as how students can access the bullying hotline and Wellness Centers was shared. Students at both schools are working to build capacity and positively impact change. Students are on the district committees and encouraged to collaborate with the PBIS implementation at the schools. Johanna is meeting with other student leaders after spring break. Muir MS continues to build capacity with activities like the worship

<p>7. New Topics</p> <p>Our next meetings:</p> <p>Apr. 11, 2018, 7:30-9:00, JBHS Conference Room *</p> <p>May 9, 2018, 7:30-9:00, JBHS Conference Room *</p> <p>*If childcare is needed, please contact debrowade@burbankusd.org 5 business days prior to meeting so we may make the necessary arrangements</p>	<p>walk. As an experiential learning lesson, students walk to various places of worship near to Muir MS to understand and learn about various cultures and religions.</p> <p>Johanna will gather information from all schools on how else students are leading by example for safe and caring schools.</p> <p>Members asked about funding and it was shared that in 2015 under Title IV of ESSA, the U.S. Congress authorized \$1.6 billion annually from 2016 – 2020 for parent education, staff development and student education on bullying prevention / intervention, mental health, drug and violence prevention. However, less than 25% of the annual federal funding was released and for FY 2018-2019 no funds are allocated.</p> <p>Kirsten suggested that Johanna create an article about the bullying hotline and send to PTA council to be distributed to all PTSA members district wide</p>
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