



Burbank Unified School District
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Board of Education
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Superintendent
 Matt Hill, Ed.D.

July 9, 2020

Dear Families, Students, and Employees:

Please note that all reopening updates can be found on our website in English, Spanish and Armenian at <https://www.burbankusd.org/Reopening>. Previous updates, on the Coronavirus, can be viewed at <https://www.burbankusd.org/COVID-19>

Reopening of School 2020-21

We are continuing to monitor health guidelines and we are planning for multiple scenarios based on health conditions. Here are a couple of key updates for this week:

- **Distance Learning Model:** We have worked in partnership with the Burbank Teachers Association to develop our new distance learning model for the fall. Here are some highlights:
 - The primary platform for virtual instruction will be Google Classroom.
 - Live virtual instruction includes platforms like Google Meet and Zoom in which teachers are interacting live with their students. Such live virtual instruction will be recorded for students who are absent and posted on Google Classroom for at 72 hours (3 days).

High School 100% Distance Learning Schedule

Live Virtual Instruction: 50 minutes per class		
Monday/Wednesday	Tuesday/Thursday	Friday
Per 1: 8:00 – 8:50	Per 4: 8:00 – 8:50	Distance learning assignments for students with one hour of virtual interaction with students (state instructional requirement)
Per 2: 9:03 – 9:53	Per 5: 9:03 – 9:53	
Per 3: 10:06 – 10:56	Per 6: 10:06 – 10:56	
Lunch	11:04 – 11:56	
At Home Assignments: 90 minutes per day		
12:00 – 3:00	30 minutes per class	<ul style="list-style-type: none"> • Pupil Free workday for teachers • Attendance to be determined

Middle School 100% Distance Learning Schedule

Live Virtual Instruction: 45 minutes per class		
Monday/Wednesday	Tuesday/Thursday	Friday
Per 1: 8:00 – 8:45	Per 4: 8:00 – 8:45	Distance learning assignments for students with one hour of virtual interaction with students (state instructional requirement) <ul style="list-style-type: none"> • Pupil Free workday for teachers • Attendance to be determined
Per 2: 9:03 – 9:48	Per 5: 9:03 – 9:48	
Per 3: 10:06 – 10:51	Per 6: 10:06 – 10:51	
Lunch	11:04 – 11:56	
At Home Assignments: 105 minutes per day		
12:00 – 3:00	35 minutes per class	

Sample Typical Day Elementary Distance Learning Schedule - Grade 2: 230 required minutes

Time	Subject	Activity, Assignment
8:30 – 8:50	ELA	20 minutes Live Instruction
8:50 – 9:30	ELA	40 minutes Independent Assignment/Activities
9:30-10:00	Break or extra time for some students if needed for the ELA assignment	
10:00 – 10:20	Math	20 minutes Live Instruction
10:20 – 11:00	Math	40 minutes Independent Assignment/Activities
11:00-11:30	Break or extra time for some students if needed for Math assignment	
11:30 – 12:10	Reading	40 minutes Assignment/Activities
12:10 – 1:00 (Break for all)	Lunch	
1:00 – 1:20	PE	20 minutes Activities
1:25 – 1:45	Review Reading/ELA/Math Intro. Other topics if needed	20 minutes Live Small Group
1:45 – 2:15	Social Studies/Science/Art/Music	30 minutes Assignment/Activities

- **Independent Learning Academy (ILA)** – in addition to the secondary Distance Learning model highlighted above, students in grades 7-12 will still have the opportunity to enroll in our separate ILA model that uses APEX. Selection process for ILA students will be consistent with our standard selection procedures.
- **Model Selection:** Please click on the appropriate link(s) below (or via the email that will be sent to you) to select the school model for the fall - either 100% distance learning or hybrid. We need this information so that we can start planning our class rosters and schedules for August 17. If you do not complete

the model selection by **Wednesday, July 15**, you will automatically be placed in the hybrid model.

[Elementary Survey \(English\)](#)

[Secondary Survey \(English\)](#)

As mentioned last week, the Reopening Committee has created an overview document highlighting the work so far. [Click here](#) to review the document. Please note that this information is subject to change based on local health conditions and negotiations with our collective bargaining partners. We are still waiting on the Los Angeles County Department of Public Health orders to be released for education. We will be reviewing these orders and will be updating our plans as necessary. These orders are the official health documents that we must abide by as we reopen schools.

Updated information will be presented during our July 16th Board of Education meeting at 7pm.

Current information is available on this website <https://www.burbankusd.org/Reopening>. Frequently Asked Questions (FAQs) can be found at <https://www.burbankusd.org/reopeningfaqs>. You may also email your comments to re-opening@burbankusd.org.

By continuing to work together, we will build a stronger BUSD.

Take care,

A handwritten signature in black ink that reads "Matt Hill". The signature is written in a cursive, flowing style.

Matt Hill, Ed.D.
Superintendent