



Burbank Unified School District
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Superintendent
Matt Hill, Ed.D.

March 31, 2020

Dear Families, Students, and Employees:

This week, teachers are reconnecting with their students and are starting to review instructional content. We will transition to our online distance learning model on April 6. We know there will be challenges and successes with this model. Please have patience and an open mind as we make this transition. We will work through the challenges together.

Parents and Students:

Your teachers and principals will be communicating specifics with you, but here are some resources you can use if you have not received them.

1. **Google Classroom:** When you receive an email invite from your teacher, students should log into Google Classroom this week. [How to log into Google Classroom](#)
2. **Student Email:** Students in grade 6-12 can use school email through Outlook. Parents need to authorize this within the Aeries Parent Portal. [Check for & authorize student email access](#)
3. **Additional Resources:** We continue to add supplemental instructional resources and support for parents and students on the BUSD website. Please review the suggestions for structuring your day with sample schedules and routines [Student and Family Resources](#)
4. **Grades:** We are working with the County and State to receive guidance on how to handle grades for the remainder of the year. In the meantime, students should work on progress and skill mastery.
5. **Digital Citizenship:** Now is a good time to remind everyone of good digital citizenship when online. <https://www.commonsense.org/education/family-resources>

In addition, if a parent or student wants to video or voice record a teacher's lesson, they need prior permission from the teacher.

The next District update will be on Thursday, April 2.

Sincerely,

Matt Hill, Ed.D.
Superintendent