



BURBANK
UNIFIED SCHOOL DISTRICT

Update on Reopening School Fall 2020

Updated Version: July 16, 2020

REOPENING PLANNING TASK FORCE

[HTTPS://WWW.BURBANKUSD.ORG/REOPENING](https://www.burbankusd.org/reopening)

Four Focus Areas

- Instruction
- Social Emotional Learning
- Operations
- Family and Community Engagement

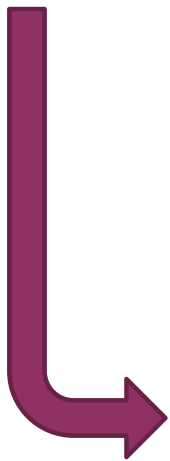
Representation from:

- Students
- Parents
- Certificated staff (teachers, counselors, nurses, etc.)
- Support staff
- Classified staff (custodial, food services, technology, etc.)
- School administration
- District administration
- Board members

FACTORS THAT WILL INFLUENCE REOPENING DECISIONS

- **Student Safety**
 - Physical Health
 - Social-Emotional Health
- **Employee Safety**
 - Physical Health
 - Social-Emotional Health
- **Quality of Instruction**
 - Meeting the needs of our most vulnerable students
 - Creating flexible instructional models
 - Providing continuity and support

ALL RECOMMENDATIONS ARE BASED ON STATE & COUNTY GUIDELINES



BUSD WILL OPEN IN A 100% DISTANCE LEARNING MODEL ON AUGUST 17

This decision was based on current health conditions and the requirements of the current public health orders.

➤ **Current health conditions**

<http://publichealth.lacounty.gov/media/Coronavirus/data/index.htm>

➤ **Current public health orders**

http://publichealth.lacounty.gov/media/Coronavirus/docs/protocols/Reopening_K12Schools.pdf



INSTRUCTION



INSTRUCTION UPDATE

- **Phase 1:** 100% Distance Learning--**All students will start on 8/17 in this model.**
- **Phase 2:** Hybrid Model and 100% Distance Learning Options—(this option will not be available to start the school-year) **Families can choose between either model when health conditions will allow us to return to school.**

Final details of Distance Learning models are under development and are being negotiated with the Burbank Teachers Association

PHASE 1: 100% DISTANCE LEARNING MODEL – ALL STUDENTS

Safety

- Minimal virus exposure – limited to distribution of materials and meals
- Minimal need for masks, disinfectants, or social/physical distancing-- limited to a reduced number of staff

Instruction

- TK-6: Live/recorded instruction and small group support based on the **core curriculum** provided by teachers
- 7-12: Live/recorded instruction based on **core curriculum** supplemented by the fully-digital curriculum (APEX)
- Grades assigned according to BUSD policy (standards based for Elementary and letter grades for Secondary)

Technology

- Chromebooks issued to all students who need them
- Internet access made available to those in need
- Technology support made available via link on BUSD website or via telephone

Final details of Distance Learning models are under development and are being negotiated with the Burbank Teachers Association

REQUIREMENTS FOR DISTANCE LEARNING- SB 98

180 instructional minutes in kindergarten.

230 instructional minutes in grades 1 to 3, **inclusive**.

240 instructional minutes in grades 4-12, **inclusive**.

180 instructional minutes for pupils enrolled in a continuation/community day high school.

➤ **Instructional minutes are based on a combination of in class and at home instruction.**

ATTENDANCE – SB 98

- Documentation of daily participation for each student on each school day, including distance learning.
- A weekly engagement record for each student for partial or distance learning
- A student who does not participate in either in-person instruction or distance learning, shall be deemed absent.

LIVE INTERACTION – SB 98

Instruction under the immediate physical supervision and control of a certificated employee of the local educational agency while engaged in educational activities required of the pupil. A local educational agency shall offer in-person instruction to the greatest extent possible.

This includes the following:

Direct instruction, small groups, office hours, monitoring student work, being available for help and support.

100% DISTANCE LEARNING – ALL STUDENTS

Elementary

- Students will continue to be enrolled at their home school.
- Students will be assigned to district teachers and work on the Board approved core programs of *Go Math* and *Benchmark Advanced* (ELA). In addition, teachers will have access to supplemental programs.
- Students will have interactions with their teachers on a daily basis.
- Grades will be assigned according to Board Policy.
- Dual Immersion will be offered.

Final details of Distance Learning models are under development and are being negotiated with the Burbank Teachers Association

100% DISTANCE LEARNING – ALL STUDENTS SECONDARY

- Students will continue to be enrolled at their home school.
- All programs will be offered in a distance learning model
- Sports will continue in an online conditioning model.
- Students will be assigned to district teachers and work on the Board approved core programs for each content area
- Students will have interactions with their teachers on a daily basis.
- Grades will be assigned according to Board Policy.

Final details of Distance Learning models are under development and are being negotiated with the Burbank Teachers Association

100% DISTANCE LEARNING – SECONDARY INDEPENDENT LEARNING ACADEMY (ILA)

- Students are able to take all courses 100% online.
- Students in grades 7 – 12 may elect to enroll in the Independent Learning Academy (ILA), which is accredited and UC approved.
- Students complete a course every 22 days, but are able to accelerate according to their ability and motivation.
- The curriculum is APEX Learning.
- APEX offers some honors and AP courses.
- Students can be dual enrolled to take a maximum of 2 elective courses at their home school.

Final details of Distance Learning models are under development and are being negotiated with the Burbank Teachers Association

100% DISTANCE LEARNING – SECONDARY INDEPENDENT LEARNING ACADEMY (ILA) CONTINUED

- This is **not** a program for student athletes who want to be eligible for college sports through the NCAA.
- Students must make a semester commitment to the program.
- Students will have access to teachers daily and meet once a week with a case manager.
- Electives are limited.
- If you are interested in the ILA, contact emiliourioste@burbankusd.org and johnparamo@burbankusd.org. The district is creating a list of interested students.

Final details of Distance Learning models are under development and are being negotiated with the Burbank Teachers Association

DUAL IMMERSION

- Offered in Grades K-7
- Instruction will continue to be taught by certificated teachers
- Instruction is provided in Spanish the 90/10 Model will continue to be followed
- English Language Arts (ELA), Mathematics, Social Science, and Science taught in Spanish
- Physical Education, Music and Art taught in English



SOCIAL EMOTIONAL LEARNING



MENTAL HEALTH RESOURCES

School-Based Counseling

- The Burbank Unified School District will continue to work with the Family Service Agency (FSA) of Burbank (818) 845-7671 to provide counseling services for our students, elementary through high school, via a physical distancing model (we encourage virtual meetings).
- In a completely virtual school model School Based Counseling services will continue uninterrupted via tele (mental) health and when deemed appropriate at FSA.

MENTAL HEALTH RESOURCES

- The Burbank Unified School District has created a repository of resources for families listed on the District website under “Covid19 Student and Family Digital Resources Center” <https://www.burbankusd.org/COVID-19>. The resource page has been updated using recommendations from the Los Angeles County Office of Education for our current pandemic situation. The District has also posted recommendations from our counseling staff.
- Every school website will have a link to the District resource page. Doing so will ensure consistency in what resources are available District-wide.



OPERATIONS



TECHNOLOGY ACCESS AND SUPPORTS

➤ Daily support for online needs:

- Parents, students, and staff can complete our online [BUSD Student / Parent Tech Support](#) form or call our Help Desk at (818) 729-3401.
- Schedule an appointment (limiting crowds) to have equipment addressed
- If available, equipment will be switched out (Chromebooks/Hotspots)
- Equipment can be dropped off Tech Tuesdays and a technician will work on the equipment on Wednesday. When ready, parents, students, or staff will be contacted with an appointment to pick-up the equipment on Take-Home Thursdays. If equipment requires extensive work, loaner equipment if available will be assigned for minimal instructional downtime

BUDGET AND FINANCIAL OPERATIONS

- Track unique costs and expenditures related to Covid-19 pandemic
- Track and seek unique revenues related to covering costs due to Covid-19 pandemic
- Track attendance when students are in different instructional models
- Review Fiscal Crisis and Management Assistance Team (FCMAT) Alert for budget planning
- Promote strong advocacy to amend legislation to change apportionment from ADA-based to enrollment-based
- Budget funds necessary to support physical distancing and health and safety requirements
- Support sites regarding supplies, equipment, and facilities needs for health and safety requirements

FOOD SERVICES

- Families submit an application to see if they qualify for the free or reduced meal program for the 2020/2021 school year. A new meal application must be filled out each year. Beginning July 6, a meal application can be filled out online by going to www.busdfoodservices.com
- Food will not be sold on a daily basis and students will not have access to the cafeteria. Every Friday each school will have a drive through/walk-up distribution pick-up opportunity where families will receive 5 days' worth of nutrition and lunch meals for their student. Distribution times will be from 8:30am – 12:30pm. Exact pick up locations at each site is currently in development. Our first day of distribution would be Friday, August 14, the first Friday before school starts.
- Touchless service - Families will be given a barcode for each of their students that will be scanned when the meals are picked up.
- Meals must be picked up from the school site the student attends.

FOOD SERVICES (Continued)

- Students do not need to be present to collect their meals on the distribution day.
- Families can send another person to pick up meals if they cannot pick up meals during the distribution pick up time. It will be each family's responsibility to give the person the student barcode.
- Families who qualify for Free benefits will not have to pay for these meals. Families who qualify for Reduced benefits will pay .30 cents for each nutrition meal and .40 cents for each lunch meal. Families who do not qualify for benefits will need to pay full price for each meal. Elementary is \$2.25 for each nutrition meal and \$3.50 for each lunch meal. Middle and High School is \$2.50 for each nutrition meal and \$3.75 for each lunch meal.



FAMILY ENGAGEMENT AND COMMUNICATIONS



BUSD CHILD CARE PROGRAMS

- **Around the Bell (ATB)**
 - Available at all elementary schools from 7am – 6pm
 - Contact Child Development Office 818-729-4424

- **ASES**
 - State grant funded
 - ASES is free for qualifying families
 - Providencia, Washington, Luther, and Disney
 - Contact Leo Martinez, Coordinator at:
LeoMartinez@Burbankusd.org

CHILD CARE cont.

- Partner with community organizations: ATB, Boys and Girls Club, City (ASD), and YMCA to extend child care hours and spaces (where possible)
- Subsidized childcare programs are available to families who meet the state's income requirements. Families must qualify for services based on income and family need. Services are provided at Washington Children's Center (Preschool/School-age) and Bret Harte Children's Center (School-age only).
- For more information, please visit the Child Development page on the BUSD website at <https://www.burbankusd.org/childcare>

HORACE MANN CHILDREN'S CENTER

- The Burbank Unified School District's Horace Mann Children's Center provides programs that are tailored to serve a wide variety of developmental needs. This quality program is designed to serve ages 1-5 with an emphasis on their cognitive, social-emotional, and physical development. The stimulating environment encourages children to develop self-discipline and self-control.
- Children learn through play. Children are allowed to make choices and act on them. The staff acts as guides extending their learning and encouraging them to discover new skills and concepts. Children are given many opportunities to increase their knowledge and development. The programs and activities recognize individual differences of ability, language, and culture and utilize age appropriate learning activities to ensure success and achievement in their education.
- For more information, please contact the Horace Mann Children's Center at (818) 729-1650 between the hours of 7 a.m. and 6 p.m.

COMMUNICATION PLAN

➤ July 23

- Special Education
- Child Care

➤ July 30

- Technology

➤ August 6

- Health updates

➤ August 13

- Social Emotional Supports
- Principal Messages
- Parent Education to Support Student Learning

***Some topics and dates may be change pending public health and conditions**

FREQUENTLY ASKED QUESTIONS

➤ **FAQ Topics Found on BUSD Website:**

- Curriculum and Instruction
- Health and Safety
- Mental Health and Wellness Supports
- Athletics
- Food Services
- Technology
- Child Care
- Community/Family Resources

➤ <https://www.burbankusd.org/reopeningfaqs>

ADDITIONAL RESOURCES

- **Centers for Disease Control and Prevention**
<https://www.cdc.gov/coronavirus/2019-ncov/index.html>
- **California State Governor's Office**
<https://covid19.ca.gov/>
- **California Department of Public Health**
<https://www.cdph.ca.gov/>
- **County of Los Angeles Department of Public Health**
<http://publichealth.lacounty.gov/>
- **Los Angeles County Office of Education**
<https://www.lacoe.edu/>

ADDITIONAL RESOURCES (Continued)

- **Occupational Safety and Health Administration (OSHA)**
<https://www.osha.gov/>
- Please find additional resources listed below on the BUSD reopening page at <https://www.burbankusd.org/reopeningfaqs>
 - Harvard Healthy Buildings Program
 - LA CO Schools 2020-21 Planning Framework
 - Stronger Together - A guidebook for the Safe Reopening of California's Public Schools
 - A Plan to Safely Reopen America's Schools and Communities (American Federation of Teachers)

NEXT STEPS

- August 6, 2020, Regular Board Meeting – Reopening Update
- August 17, 2020 – First day of school – 100% Distance Learning
- **NOTE:** Given the fluidity of the COVID-19 situation, we will start in the 100% Distance Learning model and will move to a hybrid model when we can
- Send feedback and questions to:
re-opening@burbankusd.org