

Burbank Unified School District
INDEPENDENT STUDY LEARNING AGREEMENT
Grades TK-5
2021-2022

Student Name:	Student ID #:	Grade:
Address:	Birthdate:	Age:
City:	Zip Code:	
Parent/Guardian/Caregiver Name:		Phone Number:
Email Address:		Alternate Phone Number:
District-Issued Device/ChromeBook (Y/N):	District-Issued Hotspot (Y/ N):	
School of Enrollment/Program Placement:		
<input type="checkbox"/> Special Education	<input type="checkbox"/> GATE	<input type="checkbox"/> English Learner
<input type="checkbox"/> Dual Immersion		
Duration of Agreement (not to exceed one school year):	Beginning Date:	Ending Date:

Pre-enrollment Conference (if requested): Date: _____ Time: _____ Place: _____

Objectives, Methods of Study, Methods of Evaluation, and Resources: We understand that the student is to complete the subjects/courses listed below, and that subject/course objectives reflect the curriculum adopted by the district's governing board and are consistent with district standards, as outlined in the district's subject/course descriptions. The teacher or teachers will evaluate submitted work and assign a letter grade or credit.

Subject/Course	Grade Level Standards	Standards Based Grades Earned	Assignment/ Objective/ Resources	Teacher
Reading/Language Arts			The student will receive daily assignments in a packet or in Google Classroom.	Classroom Teacher:
English Language Development				
Mathematics			The student will be provided with all software, devices and/or hotspots, texts and instructional materials necessary.	Independent Study Teacher:
Social Science				
Science				
Physical Education				

			The student will have access to support from school site personnel.	
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Reporting: We understand that students are required to report to their Independent Study teacher(s) as scheduled.

Manner of Reporting First 15 Days: Email Frequency: Weekly

Manner of Reporting After 15 Days: Zoom or Google Meet Frequency: Daily

Day: M-F Time: 3:00 to 4:00 Place: Online

Assignments: We understand that, according to district policy, the maximum length of time allowed between the assignment and the date the assignment is due is 5 days. There may be some long-term assignments like a two-week assignment as an example but the assignment due dates will be communicated to students. After 3 missed assignments, an evaluation will be made to determine whether Independent Study is an appropriate strategy for this student.

Academic Progress: We understand that teachers are required to report and communicate the student’s academic progress. If the student falls below the level of satisfactory educational progress noted below, an evaluation will be conducted to determine whether the student should remain in Independent Study or return to the regular school program.

Manner of Reporting: emails, grade reports Time: _____ Frequency: weekly emails/trimester grade reports
Place: online Other: _____

Manner of Communicating: email/phone/Google classroom Time: 3:00 Frequency: weekly Place: online
Other: _____

Level of Satisfactory Educational Progress: Successful completion of weekly assignments
Other: _____

Academic and Other Supports: We understand that support will be provided to meet the academic or other needs of this student as noted below.

Need/Concern	Support/Resources Provided	Responsible Person(s)
Academic		
English Language Development		
Exceptional Needs/504 Plan		
Foster/Homeless		
Social-Emotional/Mental Health		
Other		

Voluntary Statement: We understand that Independent Study is an optional educational alternative that students voluntarily select, including students covered under California Education Code sections 48915 and 48917. All students who choose Independent Study must be offered the alternative of classroom instruction, and they must have the continuing option of returning to the classroom within 5 days of the initial request.

Quality and Quantity; Rights and Privileges; Resources and Services: The Independent Study option is to be substantially equivalent in quality and quantity to classroom instruction. Students who choose to engage in Independent Study are to have equality of rights and privileges with the same access to existing services and resources as students in the regular school program.

Signatures and Dates: We have read and understand the terms of this agreement and agree to all the provisions.

Student:	Date:
Parent/Guardian/Caregiver:	Date:
Classroom Teacher:	Date:
Supervising Teacher -Independent Study teacher:	Date:
Other Responsible Person(s):	Date:
Principal:	Date:

This agreement must be signed by all parties before the beginning date of Independent Study (for 2021-2022 only, no later than 30 days after the first day of instruction).