

BURBANK UNIFIED SCHOOL DISTRICT
Human Resources Services
February 18, 2020

**OPENINGS FOR SECONDARY SUMMER SCHOOL TEACHERS IN
TRADITIONAL & INITIAL CREDIT
AT BURBANK HIGH SCHOOL
AND OPENING FOR COUNSELOR IN TRADITIONAL PROGRAM
Open only to current BUSD Certificated Employees**

SECONDARY SUMMER SCHOOL PLANS:

We are planning to offer the high school programs at Burbank High School.

If selected, you will be informed of your assignment via your District email. All necessary information will be covered on your first workday on Thursday, May 28th.

APPLICATION:

Applicants are invited to submit applications to teach secondary summer school. Interested candidates must submit their application by **4:30 p.m. Monday, March 30, 2020**. **Application forms are attached via email and may be obtained from the Principal's Office at each secondary school site.**

SECONDARY SUMMER SCHOOL PROVISIONS – TRADITIONAL & INITIAL CREDIT SCHEDULE:

The following summer school schedule will be in effect:

Wednesday, May 27th is a training day for ELD INITIAL CREDIT from 8:00 a.m. – 3:00 p.m (6.5 hours of paid time) at the District Office.

Thursday, May 28th is a workday at BHS for teachers 8:00 a.m. – 1:00 p.m (5 hours of paid time) with a staff meeting scheduled in the library at 8:00 a.m.

Week	Mon	Tues	Wed	Thurs	Fri	Total Days
1	6/01	6/02	6/03	6/04	---	4
2	6/08	6/09	6/10	6/11	---	4
3	6/15	6/16	6/17	6/18	---	4
4	6/22	6/23	6/24	6/25	---	4
5	6/29	6/30	7/1	7/2	---	4
6	7/06	7/07	7/08	7/09	---	4
						24 days

Secondary “TRADITIONAL and INITIAL CREDIT” on-site schedule – REPORT time is 7:30 a.m.:

First period: 7:40 a.m. to 10:10 a.m.
Nutrition: 10:10 a.m. to 10:30 a.m.
Second period: 10:30 a.m. to 1:00 p.m.
5.5 hours of paid time/day

