

**BURBANK UNIFIED SCHOOL DISTRICT**  
**Human Resources Services**  
**February 15, 2024**  
**OPENINGS FOR ELEMENTARY SUMMER SCHOOL**  
**Expanded Learning Opportunities Program (ELOP), Dual Immersion Classrooms**  
**or ELD Multi-Age ELD Classrooms**

Classes are to be taught in-person for elementary students in current grades TK-5 and  
open only to current BUSD Certificated Employees  
**ELEMENTARY SUMMER SCHOOL PROGRAMS**

**I. ELOP Classrooms:** We are planning to offer a summer school program for elementary students in need of extra academic support. Subjects taught will be English Language Arts, English Language Development, and Math at the following Elementary Schools: **Disney, Jefferson or Miller Elementary (24:1)**

**II. Dual Immersion Classrooms:** We are planning to offer a summer program for Dual Immersion students this year. The goal of the program is language maintenance, as well as enrichment. Instruction should be thematically based, taught in Spanish following a 90/10 model. (90% of the instruction is in Spanish).  
**@ Disney Elementary.**

**III. ELD Multi-Age Classrooms:** We are planning to offer 3 ELD, multi-age classes (in addition to ELOP), configured as TK-K, grades 1<sup>st</sup> - 2<sup>nd</sup> and grades 3<sup>rd</sup> – 5<sup>th</sup> **at all three elementary school sites: Disney, Jefferson and Miller (24:1).** Instruction will be based on ELD standards with emphasis on speaking/listening, reading and writing for Newcomers (ELD students who have been in US schools 2 years or less).

**If selected, you will be informed, via your district email, of your assignment.**

**If selected and there will be a mandatory pre-school meeting, you will be informed of the date in your assignment email. All other necessary information will be covered at the staff meeting on your first workday, May 30th.**

**APPLICATION**

**Application forms may be obtained from the Human Resources page on the District website or from your site office manager via email.** Interested candidates must return the application to Connie Trimble, Certificated Human Resources Analyst, at [connietrimble@burbankusd.org](mailto:connietrimble@burbankusd.org), no later than **Monday, March 11, at 5:00 p.m.**

**ELEMENTARY SUMMER SCHOOL CALENDAR**

**Thursday, May 30th is a pre-school workday for teachers.**

On-site duty time for staff runs from: 8:00 a.m. – 1:00 p.m. (Students attend 8:30am – 12:50pm)

**There are 5 hours of paid time per day.**

Classes will be held Monday, June 3 through Wednesday, July 3, 2024.

**The calendar is different than in years past so be sure that you can work the scheduled days.**

Week	Mon.	Tues.	Wed.	Thurs.	Fri.	Total Days
1				5/30		1
2	6/03	6/04	6/05	6/06	6/07	5
3	6/10	6/11	6/12	6/13		4
4	6/17	6/16	Non-work Day	6/20	6/21	4
5	6/24	6/25	6/26	6/27		4
6	7/01	7/02	7/03	Non-work Day		3

**20 days of instruction + 1 pre-service day**

## **QUALIFICATIONS AND SELECTION PROCEDURE:**

The following will be considered in recommending teachers for summer school teaching positions:

- Permanent and probationary District employees will be considered for summer school positions before other candidates are considered.
- Basis for selection will be the following criteria in priority order per the BTA contract (Article 26):
  - (1) Possession of appropriate credentials and other state and federal accountability mandates.
  - (2) Evidence of successful teaching experience at the grade level(s) and/or in the subjects for which the application is made.

**Per the BTA Contract, Article 26.5, a summer school teacher may serve for up to three consecutive years. A unit member who has served as a summer school teacher for three consecutive years may be considered for reappointment if there are not enough qualified applicants for the number of summer school positions.**

## **PAY SCHEDULE**

Summer school teacher: \$53.46 per hour (based on July 2023 salary schedule)

**\*There will be NO Stipend for working Summer School.**

## **APPLICATION DEADLINE**

**Those interested in teaching in the elementary summer school program MUST return the application to Connie Trimble, Certificated HR Analyst, at [connietrimble@burbankusd.org](mailto:connietrimble@burbankusd.org), no later than **Friday, March 1, 2024, at 5:00 p.m.****

### **Notice of Non-Discrimination**

*The Burbank Unified School District is committed to equal opportunity for all individuals in education. District programs and activities shall be free from discrimination based on disability, gender, gender identity, gender expression, genetic information, nationality, race or ethnicity, religion, sexual orientation, or association with a person or group with one or more of these actual or perceived characteristics.*