

FAQS

If someone has been fingerprinted and cleared by the district do they need to complete a new application?

Yes, an application is only valid for either one year or for four years, depending on the school site's process, and is subject to the Principal's approval. You will need to submit a new application each time it expires. However, if you have been cleared by the district with the Principal's approval at one site, you can contact the Volunteer Coordinator at another site you'd like to volunteer at to request approval there. The Volunteer Coordinator will verify your approval status and request you be added for their location.

How long is my fingerprint clearance valid? Fingerprint clearance will be kept on file as long as the volunteer maintains an active volunteer status consisting of valid TB Clearance and Driver's License on file at the District Office. If the volunteer's TB clearance expires and an updated TB clearance is not provided, the volunteer will be removed from the Overnight Cleared Volunteer list.

Does everyone need a TB test? Yes. All volunteers need TB Clearance. New Volunteers must have TB clearance dated within 60 days of submitting their volunteer application. ***In accordance with provisions of Education Code and the recently enacted guidelines of Assembly Bill 1667, each employee and/or volunteer is required to submit to a Tuberculosis Risk Assessment. If risk factors are identified, an additional examination to determine that s/he is free of infectious tuberculosis shall be conducted. This examination shall be conducted by a physician, physician assistant, nurse practitioner or, in specific situations, by a registered or school nurse. This examination may include obtaining an intradermal Mantoux test and, when necessary, a chest x-ray. The implementation of Assembly Bill 1667 requires ALL volunteers to complete the risk assessment (including those individuals who have a documented history of a POSITIVE skin test), certificate of completion and submit to an examination as necessary. If there are no risk factors, and there is no history of positive skin test, additional examination is not necessary. The risk assessment process is required no less than once every four years. Returning/Active Volunteers can use valid TB clearance from previous year unless it's expired (TB Clearance is valid for 4 years). **Please keep a copy of your TB Risk Assessment for as long as it's valid to upload in the event you need to submit a new volunteer application.***

How soon can we submit the forms for clearance? As soon as possible. Fingerprint clearance can take a while, so to be sure you are cleared for your event please submit your volunteer packet as soon as you can.