

BURBANK UNIFIED SCHOOL DISTRICT

CLASS TITLE: FOOD SERVICE UTILITY DRIVER

BASIC FUNCTION:

Under the direction of the Food Service Supervisor III, operate a District vehicle to pick up and deliver food, supplies and meals to district preparation and serving kitchens in a timely and efficient manner.

REPRESENTATIVE DUTIES:

Load required amounts of lunches, baked goods, food and supplies or other assigned deliveries into District vehicle and deliver to schools and school kitchens daily according to a prescribed route and time schedule.

Assist as needed in the development of time schedules and routes for food service deliveries to and from school sites.

Deliver and return food carts to schools; clean carts as assigned.

May provide input to immediate supervisor in the calculation, on a daily basis, of stock orders pertaining to menus for satellite schools.

Issue and store food and supplies at school sites.

Clean, wash and service delivery vehicle; inspect vehicle to assure proper operating condition.

Perform cashiering duties as assigned.

Perform a variety of kitchen duties as assigned.

Perform related duties as assigned.

KNOWLEDGE AND ABILITIES:

KNOWLEDGE OF:

Kitchen equipment and supplies used in schools.

Health and safety regulations.

Interpersonal skills using tact, patience and courtesy.

Proper methods of delivery and storage of equipment, materials and supplies.

Proper loading of trucks.
Safe driving techniques.
Preventive maintenance and minor servicing of vehicles.

ABILITY TO:

Communicate effectively with others.
Safely operate a District vehicle.
Understand and follow oral and written communication skills.
Lift objects weighing up to 80 pounds using safe and proper methods and/or equipment.
Move objects weighing over 80 pounds using safe and proper methods and/or equipment.
Verify quantities for accurate count.
Add, subtract and make change correctly.
Work cooperatively and effectively with others.
Meet schedule and timelines.
Learn and remember locations and routes.
Learn and remember sanitation and safety practices related to food service.

EDUCATION AND EXPERIENCE:

Any combination equivalent to: sufficient training and experience to demonstrate the knowledge and abilities listed above and one year of experience driving a private or commercial delivery vehicle.

LICENSES AND OTHER REQUIREMENTS:

Valid California driver's license and a safe driving record.

WORKING CONDITIONS:

Kitchen and outdoor environment; work involves physical exertion in supplying serving kitchens and transporting heavy supplies and equipment; travel from site-to-site; subject to traffic hazards and adverse weather conditions.