

BURBANK UNIFIED SCHOOL DISTRICT

CLASS TITLE: FOOD SERVICE CASHIER - ELEMENTARY

BASIC FUNCTION:

Under the direction of a Food Service Supervisor, perform cashiering duties.

REPRESENTATIVE DUTIES:

Perform cashiering duties.

Operate cash register, adding machine and other related equipment.

Separate and count meal tickets according to district established procedures.

KNOWLEDGE AND ABILITIES:

KNOWLEDGE OF:

Interpersonal skills using tact, patience and courtesy.

Health and safety regulations pertaining to food service.

ABILITY TO:

Collect money and make change quickly and accurately.

Complete work with many interruptions.

Meet schedules and time lines.

Understand and follow oral and written directions.

Work cooperatively and effectively with others.

Operate applicable cashiering equipment.

Lift objects weighing up to 50 pounds using safe and proper methods and/or equipment. Move objects weighing over 50 pounds using safe and proper methods and/or equipment.

EDUCATION AND EXPERIENCE:

Any combination equivalent to: sufficient training and experience to demonstrate the knowledge and abilities listed above.

WORKING CONDITIONS:

Kitchen and cafeteria environment; subject to standing or walking for long periods; lifting, bending and standing.

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