

Budget Pre-Approval Signed by _____ Ext. _____

CONSULTANT REQUEST FOR BOARD APPROVAL

Please send the following Consultants to the Board for approval. Board Meeting on _____

Site	Consultant(s)*	Service	Date(s)	Cost	Appropriation No. and Program Name
				\$	

*If the consultant is being paid through a company or organization, this needs to be indicated in the "consultant's box" for proper payment.

Consultant's Qualifications:

Purpose: _____

Authorized Signature

Location

Date

ATTACH A COPY OF THE CONSULTANT'S RESUME OR FACT SHEET (one page only) AND RETURN COMPLETED FORM TO JENNY JONES IN INSTRUCTIONAL SERVICES