



_____ Fundraising Committee
Burbank Unified School District

**AUTHORIZATION TO TRANSFER FUNDS
BETWEEN ACCOUNTS**

Date: _____

Purpose of funds transfer: _____

Transfer *from* account string: _____

Transfer *to* account string: _____

Amount to transfer: _____

Signed and authorized on _____, _____, 20____

Fundraising Committee CHAIR: _____

Fundraising Committee CLERK: _____

PRINCIPAL: _____

SCHOOL SITE: _____

This form must be signed by two authorized committee chairs and the Principal before any transfer may be made. Attach minutes noting approved Fundraising Committee expenditure

Signatures by facsimile and email copy will be accepted.

Date of Transfer _____ Transaction Number _____