

DUAL ENROLLMENT PROCESS—FALL 2024

LA Valley College

SUBJECT TO CHANGE Fall Enrollment Begins 7/24/24
www.burbankusd.org/cte

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**APPLY
ONLINE**

- Apply online for an LAVC Student ID#, click [here](#)
- Admissions and Records (A&R) Live Chat can support students with the application, password resets and checking on the application status: <https://www.lavc.edu/admissions>. Admissions reps are available from 8am-7pm M-TH and 8am-1pm on Fridays
- **Further assistance is available by emailing [dualenrollment@LAVC.edu](mailto:dualenrollment@lavc.edu)**

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**COMPLETE
DYNAMIC
FORM**

- Once you receive your LAVC ID, create an account or log into an existing account: Go to LAVCs Dual Enrollment page <https://www.lavc.edu/admissions/dual-enrollment> and click on “Dynamic Form Direct Link”
- Please make sure to include an email address that your parent/guardian has access to as they will receive an email to digitally sign the form
- Put Ms. Dysthe, CTE Counselor, dianadysthe@burbankusd.org on your form, as well as your LAVC ID
- You will receive an email from Ms. Dysthe confirming your form has been signed
- **Further assistance is available by emailing dualenrollment@lavc.edu**

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ENROLLMENT

- 24 hours after your dynamic form has been signed, you can join the A&R Live Chat to expedite the clearance of your dynamic form to be able to complete enrollment
- **A&R Live Chat for clearance of the dynamic form, enrollment assistance, how to drop a class and access Canvas:** <https://www.lavc.edu/admissions>. Admissions reps are available from 8am-7pm M-TH and 8am-1pm on Fridays
- **Further assistance is available by emailing dualenrollment@lavc.edu**

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**ATTEND INFO
SESSION**

- To learn more about the CTE Dual Enrollment program, please attend a Student/Parent Info Session held at 6pm:
 - ◊ Monday, August 19, 2024
 - ◊ Monday, November 4, 2024
- Join the ZOOM session: <https://laccd.zoom.us/j/86556359362>

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**FALL
DEADLINES**

STUDENTS MUST ATTEND THE FIRST WEEK OF CLASS
M/W classes start 9/9/24 and T/Th classes start 9/10/24

A&R Live Chat can support students with dropping or withdrawing from a class, and add codes: <https://www.lavc.edu/admissions>. Admissions reps are available from 8am-7pm M-TH and 8am-1pm on Fridays

LAST DATE TO	M/W CLASSES	Asynchronous	T/Th CLASSES
Enroll with a Permission#	9/22 /24	9/26/24	9/23/24
Drop class without a “W”	9/22/24	9/26/24	9/23/24
Drop with a “W”	11/18/24	11/19/24	11/19/24

Need Support?? Contact:

- Ms. Dysthe, CTE Counselor, dianadysthe@burbankusd.org
- Celine Marcos, LAVC Dual Enrollment Program Specialist, dualenrollment@lavc.edu

Please Note: Virtual class link will only be available on Canvas. Must be enrolled with LAVC to access Canvas

