



DUAL ENROLLMENT PROCESS—FALL 2023

GCC

SUBJECT TO CHANGE

www.burbankusd.org/cte

www.glendale.edu/dual



Revised: 5/10/23

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APPLY ONLINE

- Apply to GCC (2 step process), click [here](#)
 1. Create an OpenCCC account—When you receive your ID# you can move on to step 2 (If you do not receive ID# within 2 days, email dual@glendale.edu)
 2. Start a New Application

2

SUBMIT STUDENT PAPERWORK ENROLLMENT

- Submit Annual Form, click [here](#)
- Once High School Counselor, Diana Dysthe, dianadysthe@burbankusd.org, signs the annual form you will receive an email from DocuSign letting you know all the signatures were submitted. Allow 72 hours for GCC to process your form.
- Once activated, Admissions will email student directly with steps to enroll

3

ATTEND INFO SESSION

- Student/Parent Info Sessions held on the following Tuesdays at 6:00p:
 - ◇ [August 1, 2023](#)
 - ◇ [August 8, 2023](#)
 - ◇ [August 15, 2023](#)
 - ◇ [August 22, 2023](#)
- Register for session by visiting www.glendale.edu/hs

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FALL DEADLINES

- Registration for 2023 Fall Enrollment starts June 5 - August 26, 2023
- Withdraw/Drop deadline dates, click [here](#).
- To Add/Drop a GCC course: log into MyGCC and drop the course through the student portal

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NEED SUPPORT?

- GCC Virtual and in-person Welcome Center, click [here](#)
 - ◇ Monday—Thursday 9a—4p
 - ◇ Friday, 9a—3p
- GCC, dual@glendale.edu
- Ms. Dysthe, CTE Counselor, dianadysthe@burbankusd.org