## ENGLISH AS A SECOND LANGUAGE (ESL)

(818) 729-5965 ext. 33922. Registration opens May 2. New students, please fill out the survey on our website, www.burbankusd.org/bas between May 2 and 17. Staff will contact you to register.

### Morning Classes (6 weeks, 05/24-06/30/2022)

| | | | | |
|---|---|---|---|---|
| 998200 | Literacy | T - Th | 9:15 am-12:00 pm | Gamboa |
| 997400 | Beginning ESL | T - Th | 9:15 am-12:00 pm | Noss |
| 997500 | Intermediate ESL | T - Th | 9:15 am-12:00 pm | Hakopyan |
| 997600 | Advanced ESL | T - Th | 9:15 am-12:00 pm | Lerner |

### Evening Classes (6 weeks, 05/24-06/30/2022)

| | | | | |
|---|---|---|---|---|
| 998202 | Literacy | T - Th | 6:15 pm-9:00 pm | Hutchings |
| 997402 | Beginning ESL | T - Th | 6:15 pm-9:00 pm | Vehuni |
| 997502 | Intermediate ESL | T - Th | 6:15 pm-9:00 pm | Keshishi |
| 997602 | Advanced ESL | T - Th | 6:15 pm-9:00 pm | Ewan |

### ESL Conversation (4 weeks, 05/23-06/27/22, no class 05/30, 06/20)

| | | | | | |
|---|---|---|---|---|---|
| 031411 | Levels 1-3 | Monday | 10:00 am-12:00 pm | TBD | Rozansky |
| 032411 | Levels 4-6 | Monday | 10:00 am-12:00 pm | TBD | Hakopyan |

This course prepares students for self-sufficiency in the three principal areas of their lives: the community, the home, and the workplace. It will enable students to understand spoken and written general language; communicate orally and in writing; understand the culture and civic expectations of their new environment; and master life skills necessary to survive and thrive in their community and workplace.

### Beginning Computer Skills for English Learners

(18 sessions, 05/24-06/30/2022)

| | | | | |
|---|---|---|---|---|
| 664600 | T - Th | 12:30 pm-2:00 pm | BAS/F600 | Steinberg |

Learn English while you learn basic computer skills! Students should be in ESL Level 4 or higher. This course is for absolute beginners to personal computers (PC's). Learn the basics of the Windows 10 computer operating system, creating/saving files, applications, computer terminology, searching the internet, etc. Improve your computer typing skills while also learning the essentials of creating word processing documents (letters, resumes, flyers, etc.) **Students should bring a USB flash drive.** This class is designed especially for English Learners. For more information, please call the office.

### Microsoft Computer Applications for English Language Learners (Intermediate) (11 sessions, 06/06-07/18/2022, no class 06/20, 07/04)

| | | | | |
|---|---|---|---|---|
| 064600 | M & W | 6:00 pm-9:00 pm | BAS/F602 | Hernandez/Noss |

Learn English while you earn computer skills! Students should be in ESL Level 4 or higher. Most employers expect job applicants to be familiar with Microsoft Word, Excel and PowerPoint. This course is designed to increase proficiency in the use of those applications. At completion of this course, students should be able to prepare documents using Microsoft Office 2019 – word processing, spreadsheet, and presentation software. **Prerequisite: Basic computer skills. Students should bring a USB flash drive.** This is an Integrated Education and Training Course. English Learners are encouraged to enroll. For more information, please call the office.

## ACADEMIC COURSES

### Adult High School Diploma - Learning Center (6 weeks, 06/07-07/14/2022)

| | | | | |
|---|---|---|---|---|
| 020111 | T - Th | 8:30 am-10:30 am | BAS/A109 | Vehuni |

Complete courses for your diploma at your own pace! **Students must meet with an adult school counselor before enrolling in this program.**

### GED and HiSET Preparation (6 weeks, 06/07-07/14/2022)

| | | | | |
|---|---|---|---|---|
| 027400 | T - Th | 8:30 am-10:30 am | BAS/C302 | Dionysian |

Prepare for the new computerized GED test! The class will focus on the four content areas covered on the exam: 1. Reasoning through Language Arts (RLA); 2. Mathematical Reasoning; 3. Science; and 4. Social Studies. **Students must meet with an adult school counselor before enrolling in this program.**

### Test Taking Skills and Strategies (4 weeks, 06/21-07/14/2022)

| | | | | |
|---|---|---|---|---|
| 027300 | T - Th | 11:00 am-12:30 pm | BAS/C302 | Vehuni |

Reduce test anxiety by learning the skills you need to succeed! Students will learn a variety of test-taking strategies to improve test performance, study skills to help retain information, and test-taking skills to help with exams such as GED, HiSET, college and career entrance tests, and more.

## GENERAL INFORMATION

### Summer Office Hours (06/06-07/14/2022)

Monday - Thursday: 8:00 am-5:00 pm.
*Closed for lunch from 1:00 to 2:00 pm.*

**Office Manager:**
IlyaPumpian-Mindlin@BurbankUSD.org
Extension: 33902

**ELD Office Specialist:**
YaniraChavez@BurbankUSD.org
Extension: 33905

**Attendance Technician:**
JillThomas@BurbankUSD.org
Extension: 33904

### Counseling Office

**(818) 729-5960**
DucNguyen@BurbankUSD.org
JonathanVasquez@BurbankUSD.org

### Accreditation

Burbank Adult School is accredited by the Western Association of Schools and Colleges.

### Schoolwide Learner Outcomes (SLOs)

Students will be dedicated learners.
Students will be effective communicators.
Students will be lifelong learners.
Students will be critical thinkers and problem solvers.

### Schedule Changes - Burbank Adult School reserves the right to make changes in fees and assignments, and to cancel any course that does not have sufficient enrollment.

### Fees and Refunds - *In the event that a class is cancelled OR if a student chooses to withdraw from a class at least two business days prior to the class start date, the student will be entitled to a full refund.* The refund may take up to three weeks to process. The fee for each class follows the course title. Checks, money orders, credit cards, and cash will be accepted. Returned checks will be charged a $20 fee payable in cash only. There is a $10 processing fee for all refunds not due to class cancellations. No refunds will be issued to any student after the first scheduled class session (including no shows). There are no refunds for class materials and/or books purchased by students. There are no fees for ESL, ESL special topics, high school diploma and high school equivalency test prep classes and/or workshops.

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### BURBANK ADULT SCHOOL HAS RETURNED TO IN-PERSON LEARNING

All persons on campus, teachers, staff and students are highly encouraged to wear masks covering mouth and nose.

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### BUSD Board of Education

Charlene Tabet
Steve Ferguson
Dr. Emily Weisberg
Dr. Armond Aghakhanian
Steve Frintner

### BUSD Administration

Dr. Matt Hill, Superintendent
Dr. John Paramo, Assistant Superintendent of Educational Services
Wendy Heard, Director, Adult Education
Elvis Carias, Assistant Principal, Burbank Adult School

### Certificates and Diplomas

Certificates and diplomas must be picked up in person from the Main Office. Certificates and diplomas issued by the Burbank Adult School will not be replaced, so please be sure to make a copy for your records.

# Burbank Adult School

*Burbank Adult's summer classes will enhance your life! Enroll today! Learn something new!*

**Follow us on Instagram** @BurbankAdult

# CAREER TECHNICAL EDUCATION COURSES

## HEALTH OCCUPATIONS

### Sports Physical Therapy
(30 sessions, 06/13-07/26/22, no class 06/20, 07/04)

| | | | | |
|---|---|---|---|---|
| 062301 | M - Th | 9:00 am-3:30 pm | BAS/I901 | Mubiru |
| | Friday | 9:00 am-3:30 pm | Distance Learning | |

This course prepares students to work as physical therapy aides in sports medicine facilities and general health care facilities.  Students will receive hands-on training and basic knowledge of certified athletic trainers (ATC), sports medicine/therapy/physical therapy aide, therapeutic massage, fitness and other health care professions.  Students will explore various sports related injuries and learn about treatment and injury prevention; the various career paths of physical therapy and sports medicine and basic anatomy of selective body systems.  **Textbooks: https://www.burbankusd.org/bastextbooks**

## BUSINESS COURSES

### Boot Camp for Job Seekers  (5 sessions, 06/06-7/18/22, no class 06/20, 07/04)

| | | | | |
|---|---|---|---|---|
| 660000 | Monday | 9:30 am-12:00 pm | BAS/F602 | Noss |

Learn how to craft a resume that captures employers' attention, search for a job, and feel self-assured in your interviewing techniques.  This 5-week class teaches you the basics so you can confidently look for a new position.  Knowledge of MS Word is helpful.  **Students should bring a USB flash drive.**

### I'm a Beginner – Computers and Mobile
(23 sessions, 06/06-07/18/22, no class 06/20, 07/04)

| | | | | |
|---|---|---|---|---|
| 663600 | M - Th | 10:00 am-12:00 pm | BAS/F600 | Steinberg |

This course is for absolute beginners to personal computers (PC's) and mobile phones.  Learn the basics of iPhone (iOS) and Android smartphones: installing apps; using emails, texts, security, and system settings, etc.  Learn the basics of the MS Windows 10 computer operating system, creating/saving files, applications, computer terminology, working with email and attachments, etc.  Improve your computer typing skills while also learning the essentials of creating MS Word documents (e.g., letters, resumes, schedules, etc.)  **Students should bring a USB flash drive.**

### Microsoft Computer Applications  (12 sessions, 06/07-07/14/2022)

| | | | | |
|---|---|---|---|---|
| 064704 | T & Th | 6:00 pm-9:00 pm | BAS/F602 | Assali |

Most employers expect job applicants to be familiar are Microsoft Word, Excel and PowerPoint.  This course is designed to increase proficiency in the use of those applications.  At completion of this course, students should be able to prepare documents using Microsoft Office 2019 word processing, spreadsheet, and presentation software.  **Prerequisite: Basic computer skills.  Students should bring a USB flash drive.**

## COMPUTER & DIGITAL/GRAPHIC DESIGN

### Introduction to Animation
(5 sessions, 06/06-07/18/2022, no class 06/20, 07/04)

| | | | | |
|---|---|---|---|---|
| 661001 | Monday | 6:00 pm-9:00 pm | BAS/F600 | Matson-Fennell |

Learn the basics of Animation through the use of traditional and digital techniques.  Topics will include animation fundamentals, character design, concept development, storyboarding, and 2D software techniques using Adobe Animate and Character Designer.  **Prerequisite: Basic computer skills. Students should bring a USB flash drive.**

### Introduction to Adobe Creative Suite
(10 sessions, 06/07-07/14/2022, no classes 06/21, 06/23)

| | | | | |
|---|---|---|---|---|
| 067201 | T & Th | 6:00 pm-9:00 pm | BAS/F600 | Matson-Fennell |

Tuneup your digital design skills with this introductory Adobe Creative Cloud course focusing on Photoshop, Illustrator, and InDesign.  Learn the programs for creating content for print, the web, and mobile.  **Prerequisite: Basic computer skills.  Students should bring a USB flash drive.**

### Photoshop for Beginners  (5 sessions, 06/08-07/13/2022, no class 6/22)

| | | | | |
|---|---|---|---|---|
| 669601 | Wednesday | 6:00 pm-9:00 pm | BAS/F600 | Sheetz |

Learn the fundamentals of Photoshop including image adjustments, color correction, layers, and retouching techniques.  **Prerequisite: Basic computer skills.  Students should bring a USB flash drive.**

## INFORMATION TECHNOLOGY

### IT Tech Support/CompTIA A+ Certification Exam Preparation Course "BOOTCAMP"
(6 weeks/24 sessions, 06/06-7/19/22, no class 06/20, 07/04)

| | | | | |
|---|---|---|---|---|
| 665601 | M - Th | 8:30 am-12:15 pm | BAS/F603 | Rivas |
| 665602 | M - Th | 5:30 pm-9:15 pm | BAS/F603 | Rivas |

This course prepares students for certification.  The exam is designed to certify the competency of entry level PC computer service professionals in installing, maintaining, customizing, and operating personal computers training.  Our curriculum is designed to prepare students as tech support specialists.  Instruction includes computer repair, introduction to basic computer theory, hardware components of a computer system, motherboards, microprocessors, memory, hard drives, sound, video, and wireless adapters.  Maintenance of operating systems such as Windows 7 and above, cloning and data recovery, antivirus, and spyware will also be covered, as well as network basics, network equipment, wireless, servers, and sharing resources as well.  This is an excellent beginning course for students wanting to become certified, enter the IT field, and/or the networking classes.

# ENRICHMENT COURSES

## FINE ARTS/CRAFTS CLASSES

### Beginning Photography (5 sessions, 06/07-07/12/2022, no class 06/21)  Fee: $59

| | | | | |
|---|---|---|---|---|
| 990301 | Tuesday | 9:00 am-12:00 pm | BAS/C301 | Sheetz |

Students will learn basic digital camera function and composition.  Please bring your cameras to the first class.  DSLR cameras please.  **This course is not designed for camera phones.**

### Just Paint (6 sessions, 06/07-07/12/2022)  Fee: $69

| | | | | |
|---|---|---|---|---|
| 994300 | Tuesday | 6:00 pm-8:00 pm | BAS/E503 | Nassim |

A comprehensive painting class covering everything from brush to canvas.  You may work on a painting of your choice or you may work on a class project.

### Just Draw (6 sessions, 06/09-07/14/2022)  Fee: $69

| | | | | |
|---|---|---|---|---|
| 994400 | Thursday | 6:00 pm-8:00 pm | BAS/E503 | Nassim |

A comprehensive drawing class covering graphite to paper; focus will be on shading techniques, light and dark, and how to increase overall contrast abilities on paper.

## LEARN A LANGUAGE!

### Beginning Conversational American Sign Language (A)
(5 sessions, 06/07-07/05/2022)  Fee: $59

| | | | | |
|---|---|---|---|---|
| 993603 | Tuesday | 6:00 pm-8:00 pm | BAS/G703 | Wu |

Join a fun and interactive class!  Learn to converse with the Deaf and Hard of Hearing (DHH) in your family and/or community.

## FITNESS AND WELLNESS

### Gentle, Mindful Yoga  (6 sessions, 06/07-07/12/2022)  Fee: $39

| | | | | |
|---|---|---|---|---|
| 996501 | Tuesday | 7:00 pm-8:00 pm | BAS/B200 | Levitt |

This course is a gentle, kind, softer, slower paced, compassionate and nurturing Yoga.  The class is not about pretzel poses or Yoga-robics.  The focus will be on mind-body breath connection, along with balance, flexibility, range of motion and stress reduction.  This is a great class for seniors, students new to Yoga and for people in recovery.  **Students must have their own yoga mat and wear comfortable shoes.  We suggest a water bottle and towel as well.**  edyogaguy@gmail.com

### Power Yoga  (6 sessions, 06/08-07/13/2022)  Fee: $39

| | | | | |
|---|---|---|---|---|
| 966500 | Wednesday | 7:00 pm-8:00 pm | BAS/Auditorium | Felkner |

An energetic form of Vinyasa Flow yoga where the breath is still linked to the movement, however, we accelerate the pace of the flow and hold poses longer in order to build endurance, maximize flexibility, and increase heart rate.  **Students must have their own yoga mat and wear comfortable shoes.  We suggest a water bottle and towel as well.**

# GARDENING WORKSHOPS

**Bring the kids!  Children 10 and under are free.**
*(Children must be accompanied by a parent or guardian registered in the course. No more than two children per adult, please.)*

**Classes are $25 each or take 3 classes for $60 total.**
*(Registration for the 3 classes must be done simultaneously).*

### Summer in the Garden  (One-day workshop, 06/09/2022)  Fee: $25

| | | | | |
|---|---|---|---|---|
| 102100 | Thursday | 5:00 pm-6:30 pm | BAS/G701 & Garden | Arcineaga |

How to maintain a healthy garden in San Fernando Valley's high temperatures.  Utilize what you have on hand to protect your plants.  Understand the difference between dead and dormant, effective watering techniques, and soil amending to ensure productive seasons.

### Drought Gardening  (One-day workshop, 06/15/2022)  Fee: $25

| | | | | |
|---|---|---|---|---|
| 102200 | Wednesday | 6:00 pm-8:00 pm | BAS/G701 & Garden | Hampel |

This overview class links the world history and techniques of dry farming to modern gardens and landscapes.  Learn simple techniques, hardy plants, and the good designs that help you to grow food and lush landscapes with tiny sips of water!

### Gardening with Kids  (One-day workshop, 06/16/2022)  Fee: $25

| | | | | |
|---|---|---|---|---|
| 102300 | Thursday | 5:00 pm-6:30 pm | BAS/G701 & Garden | Arcineaga |

Connect with your entire family as you learn about hands-on outdoor education.  Empowering kids to learn and grow through managing their own garden.  We learn best with hands-on learning, and this will help parents and children alike establish a beautiful connection with nature.  Teach kids how to eat healthy foods by growing them together, create a beautiful garden that bees will want to visit.

### Pollinator Plants  (One-day Workshop, 06/23/2022)  Fee: $25

| | | | | |
|---|---|---|---|---|
| 102400 | Thursday | 5:00 pm-6:30 pm | BAS/G701 & Garden | Arcineaga |

Bees, hummingbirds, butterflies and moths - invite these beautiful creatures into your garden by providing the foods and shelter that they need and crave.  Use plants to create a nice habitat for our hummingbird friends.  Learn more about their life cycles, evolutionary adaptations and best times to plant their favorite flora.

### Greywater  (One-day workshop, 06/29/2022)  Fee: $25

| | | | | |
|---|---|---|---|---|
| 102000 | Wednesday | 6:00 pm-8:00 pm | BAS/G701 & Garden | Hampel |

In this class you will learn the basic design of a laundry to landscape greywater system that can deliver thousands of gallons of water to your fruit trees or landscape each year.  The class covers costs, parts, layout, resources, health and legal concerns.

### Rainwater Harvesting  (One-day workshop, 7/13/2022)  Fee: $25

| | | | | |
|---|---|---|---|---|
| 101900 | Wednesday | 6:00 pm-8:00 pm | BAS/G701 & Garden | Hampel |

Learn simple and amazingly effective techniques to slow, spread, sink, and hold rainwater with basic garden tools and free materials.  Our dry summers are a great time to plan for winter rains.  You'll be thrilled to know rain will be soaking into your landscape and enabling new life.

# ONE-DAY WORKSHOPS

### Insider's Guide to Buying and Leasing a Car
(One-day workshop, 06/18/2022)  Fee: $10

| | | | | |
|---|---|---|---|---|
| 998401 | Saturday | 11:00 am-12:30 pm | Distance Learning | Levitt |

Everything you should know about buying, selling and leasing a car.  How to negotiate the price of the car, your financing, and your trade-in.  Should you lease or should you buy?  Learn from a car-buying expert so that you can drive with a smile on your face and more money in your pocket.  This class does not qualify for discounts.

## WATCH FOR FALL PARENT EDUCATION INFORMATION COMING SOON!

**Visit burbankparented.org for updates.**