



## BHS COLLEGE/SCHOLARSHIP "BRAG SHEET"

### Letter of Recommendation Request Form – Personal Resume/Information

**Instructions:** It is important that this form be filled out accurately and completely. Teachers and counselors need a minimum of TWO weeks advance notice to write a letter of recommendation. Please provide a copy of this brag sheet to each teacher and counselor, and also provide the counselor the counselor with three Teacher Information forms. Please provide stamped (2stamps) addressed envelopes for letters to be mailed directly by the teacher/counselor, and envelopes with student name and college/scholarship on the front for recommendations being mailed by the student. PROOFREAD before submitting.

Student Name \_\_\_\_\_ I.D. # \_\_\_\_\_

Home Phone Number \_\_\_\_\_ E-mail \_\_\_\_\_

Student Cell Phone Number \_\_\_\_\_

### PURPOSE OF LETTER:

Recommendation for College \_\_\_\_ Scholarship \_\_\_\_ Honors Program \_\_\_\_ Other \_\_\_\_

### DIRECTIONS: (Attach additional pages if necessary)

Direct Letters to: (school/scholarship/program)	Mail Directly (include stamped envelope)	Return to student (include envelope)	Online	Due Date
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1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

List FOUR teachers or staff members who know you well:

1. \_\_\_\_\_ 3. \_\_\_\_\_

2. \_\_\_\_\_ 4. \_\_\_\_\_

Describe your college/career aspirations or goals:

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List Advanced Placement examinations you have taken and circle your score:

Test 1: \_\_\_\_\_ Score: 1 2 3 4 5

Test 2: \_\_\_\_\_ Score: 1 2 3 4 5

Test 3: \_\_\_\_\_ Score: 1 2 3 4 5

G.P.A. \_\_\_\_\_ SAT Score \_\_\_\_\_ SAT II Score \_\_\_\_\_ ACT Score \_\_\_\_\_ Class Rank \_\_\_\_\_ / \_\_\_\_\_

List AP courses that you are currently enrolled in:

\_\_\_\_\_ ; \_\_\_\_\_ ; \_\_\_\_\_

\_\_\_\_\_ ; \_\_\_\_\_ ; \_\_\_\_\_

School Activities, Sports, Clubs, ASB Service	Year of Activity				Description of Activity and any Leadership Positions.
	Gr. 9	Gr. 10	Gr. 11	Gr.12	
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

Community Activities (volunteer) and Community Service (outside or inside of school)	Year of Activity				Description of Activity
	Gr. 9	Gr. 10	Gr. 11	Gr. 12	
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

Work Experience (paid)	Year of Activity				Description of Activity
	Gr. 9	Gr. 10	Gr. 11	Gr. 12	
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

Special Recognition, Awards, Honors (academic, athletic, fine & performing arts, and extra-curricular)	School Year Received				Description
	Gr. 9	Gr. 10	Gr. 11	Gr. 12	
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

What is your intended major or area of study in your post-secondary plans? Describe your interest and passion.

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What do you hope to accomplish in college and what are your career goals? Why is a college education important to you?

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Please list something special or unique about you and explain (e.g. play musical instrument, reading interests, hobbies, experiences, etc.) – what sets you apart from other high achieving students:

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List five adjectives that describe you and explain why:

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Write an example of a comment a teacher might make about you (not a report card comment):

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Describe and explain one or more academic accomplishment(s) in which you take special pride:

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Explain an example of research and or a project that you have completed in high school:

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Describe your family (occupation of parents, discuss siblings, and special circumstances)

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- Remember to update this form throughout your junior and senior year, and to give teachers and counselors a minimum of **TWO** weeks notice for a letter of recommendation. (Don't forget to follow up a couple of days before its due.)
- ***Please attach an unofficial transcript to the brag sheet.***