



BURBANK UNIFIED SCHOOL DISTRICT
Facilities Services
District Service Center
510 S. SHELTON STREET
BURBANK, CALIFORNIA 91506-2818
TELEPHONE (818) 729-5500 • FAX (818) 845-3469

January 24, 2022

Dear Disney Community and Staff,

A lot of things have occurred since last month. Holidays, heavy rain, COVID causing material delays, contractors losing staff due to COVID, and staff changes at Silver Creek have affected this project. The following Q&A should answer some of the questions I have been receiving.

1) The last update on the website is from 12/14/21. When can we expect the website to be updated?

Due to vacations and holidays, we did fall behind on updates, but as of 1/20/22, the website is now current.

2) What is the status of the new two-story building now?

The new building has been powered up, the flooring is installed, and we are nearing substantial completion of the building portion of the project. Next will be punch list items and last-minute details followed by site work.

3) I have heard that the teachers are planning to move into the new building over spring break. Is this still the case?

The move was initially scheduled for Spring Break in March, but we decided we would not move in during spring break due to weather delays and other issues. We will be working with Principal Hwang to develop a plan to move into the new building during May 2022 before school lets out. Moving in in May will allow teachers to be in their new classrooms before the summer break.

4) Will the parents be allowed to volunteer to help move into the new building?

For the initial move, the district will be using District Staff only.

5) What is the timeline/plan for the demo on the old buildings?

We are currently modifying the original schedule to reflect the changes, but the plan is to start the demolition immediately after school lets out for the summer.

6) When will the new blacktop be going in? Once the blacktop is in, will it need to be sealed yearly?

With the demolition in May, the buildings and blacktop will be removed all at once instead of being staged. A Blacktop maintenance program will be established district-wide depending on available funding.

7) How is the Disney project budget looking?

So far, we are still on budget with change orders well under 1% of the total project cost.

8) Can you give me an accounting of where the money the construction company gave us back due to their delays is going? It was a large sum, and I want to ensure it is used at Disney and not for other bond projects.

Silver Creek and all contractors submit pay applications (i.e., progress billings) that are reviewed and adjusted as necessary. What occurs is a deduction from the pay application submitted by Silver Creek, so the funds never leave the bond fund budget. These funds then pay the change orders from the other contractors for project delay expenses on a dollar for dollar basis. There is no profit or extra money from those deductions; we are simply passing those costs on to Silver Creek.
