

**BURBANK UNIFIED SCHOOL DISTRICT  
EMERGENCY OPERATIONS**

**STUDENT ACCOUNTING FORM**

Room No. \_\_\_\_\_ Date \_\_\_\_\_  
Enrolled per Register \_\_\_\_\_ Reported by \_\_\_\_\_  
Not in School Today \_\_\_\_\_ Received by \_\_\_\_\_  
Present Now \_\_\_\_\_

1. Students or classroom volunteers elsewhere (off campus, left in room, other location, etc.)
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2. Students on playground needing more first aid than you can handle:

NAME	LOCATION	PROBLEM

Additional comments: (report fire, gas/water leaks, blocked exits, structural damage, suspicious packages or materials, etc.)