TRANSCRIPT REQUEST FORM

There is a $5.00 fee per transcript. Payment may be in cash or money order only, payable to Burbank Adult School

Mail your request to:
Burbank Adult School
3811 W. Allan Avenue
Burbank, CA 91505
Attention: Registrar

Date of Birth: **Month**_____ **Day**_____ **Year** _____

Name: _____
Last, **First** **MI**

Previous Names Used: _____

Address: _____ **City:** _____ **State:** _____ **Zip:** _____

Telephone number: ( ) _____ **Email address:** _____

STUDENT INFORMATION

Did you graduate from Burbank Adult School? ☐ Yes ☐ No
(Only Burbank Adult School transcripts will be issued. Transcripts from other schools must be ordered from original sources.)

Please indicate which you are requesting & approximate year of graduation:
☐ Transcript ☐ Diploma ☐ GED ☐ Year: _____

*Please note: Burbank Adult School only keeps GED transcripts for tests taken 1990 and before. All transcripts for tests taken after that may be requested by visiting www.GED.com

Were you in the military and/or overseas (LACCO) when you earned your diploma at Burbank Adult School? ☐ Yes ☐ No

Number of copies requested: _____

Send Transcripts to: (Name & Address)

_____

_____

Signature: _____