

**John Muir Middle School PTSA  
Association Meeting Agenda  
Tuesday, February 8, 2022  
7:00pm via Zoom**

**Join Zoom Meeting**

<https://us02web.zoom.us/j/84557152757?pwd=OFdpV2tGRlVvQjVleGZHZndNVmtPdz09>

Meeting ID: 845 5715 2757

Passcode: 970811



If January is the month of change,  
February is the month of lasting  
change.  
January is for dreamers...  
February is for doers.

**Call to Order**

- Establish Quorum: 14 members – Parliamentarian, Nicky Moore
- Excused Absences:
- Approval of Agenda
- Meeting ground rules

**Opening Ceremonies**

- Pledge of Allegiance
- Inspiration

**Approval of Minutes of the Association Meeting January 11, 2022**

- Report of the committee: Cristina Stratton, Heather Beltran, Kelly Duenkel and Claudia Knoell  
(Appoint committee of three to read minutes of February 8, 2022 Association Meeting)

**New Business – Stella Chalian**

- Founders' Day Presentation

**Principal's Report – Dr. Miller**

**Teacher Update – Mr. Norberg**

**Officer's Reports:**

- First VP Programs—Bob Martin
- Second VP Fundraising— Kelly Duenkel
  - MUIR PTSA Direct Donations: <https://checkout.square.site/pay/9b00c1db2833463eb7d004794b5a6880>
- Third VP Volunteers- Heather Beltran –
- Historian—Amanda Rotuuno – Year-end report
- Parliamentarian – Nicky Moore
- Correspondence— Malory Duenkel

**Financial Reports:**

- Financial Secretary's Report – Kirsten Morris, Financial Secretary
- Treasurer's Report – Claudia Knoell, Treasurer
- Bills to be Ratified/Paid - Claudia Knoell, motion to ratify/pay
- Motion to Release Funds – Claudia Knoell, motion to approve
- Auditor – Arpi Shahbazian – Adopt Mid Year Audit

**Chairperson's Reports:**

- DEI – Darci Beebe – District diversity survey. Translators of PTA documents.
- E-sign- Kim Panosian

- Garden and Sustainability – Melissa Burton
- Honorary service Awards – Parastou Danesh
- Hospitality – Armine Avetissian
- Legislative Advocacy – Bob Martin
- Membership – Melania Gordzholadze
- TAG – Armine Avetissian
- Social Media – Stella Chalian
  - Facebook "John Muir Middle School PTSA – Burbank"
  - Ralphs & Amazon – OPEN – Amazon Smile

**Allied Clubs and Organizations:**

- Burbank Public Library
- Boys and Girls Club
- VMA
- IMA
- Drama
- ASB

**President's Report** – Stella Chalian

- Next PTSA Association meeting is on March 8 at 7:00 PM.
- PTSA Elections will be held during our 3/8/2021 association meeting.
- No School 2/14 Lincoln Holiday & 2/21 President's Day
- Open House – March 16<sup>th</sup>
- 2/23/21 - Minimum Teaching Day for Middle Schools
- Spring Recess – March 21-25