



John Muir Middle School COVID Safety Procedures For Students and Families

Entering and Exiting the Campus

- Students and staff are expected to wear masks and practice physical distancing as soon as they arrive to school.
- Parents are asked not to drop off students more than 10 minutes before the start of the first class.
- Students will enter campus via a pre-assigned gate; this way approximately 25% of students will enter at the same place, reducing contact with others.
- Entrances to the campus will open 10 minutes before the start of class.
- Students who arrive more than 10 minutes before the start of class will enter through the Bethany Gate and will be supervised and required to physically distance on the volleyball courts.
- Students will be expected to leave campus through the nearest exit within 5 minutes of the end of their last class.

Temperature Checks

- Staff members will self-screen with temperature checks prior to coming to school each day.
- Students will have their temperature checked before entering the campus. If their temperature is 100.4° F or greater, the student will be escorted to the health office to have their temperature re-checked to confirm that the student has a fever of 100.4° F or greater. If the student is confirmed by two temperature readings of 100.4° F or greater, their parent will be contacted to pick up the student as soon as possible.

Masks and Face Coverings

- Masks or face coverings must be worn over the mouth and nose at all times while on campus.
- We recommend students bring their own mask, but if a student does not have one, loses it or it is ruined, replacements will be available.
- Students who do not comply with mask regulations will be referred to the administration.

Classrooms

- Students will sit in desks that are placed to maximize physical distancing of at least 6 feet or with appropriate physical barriers where 6 feet of distancing is not possible.
- Students will sit in alternating desks. The next group of students in the classroom will sit in the desks that were empty during the previous period.
- Desks will be cleaned after every use.
- High-touch surfaces, like door handles and light switches, will be cleaned regularly by staff members.
- Each classroom will have a large bottle of hand sanitizer.

Physical Distancing

- While on campus, students are expected to keep 6 feet of distance from others at all times, when possible.
- When waiting for the teacher to let students into the classroom, students will use the dots on the ground to maintain physical distance.

Moving Around the Campus

- Most parts of campus will be one-directional. Students must walk a designated direction through hallways and stairwells to ensure that they are not breathing in others' faces.
- Each one-directional space is labeled with floor decals, posters and sandwich boards.
- There will be staff on hand throughout the campus to remind students how to travel and to maintain physical distancing.
- Hand sanitizing stations can be found throughout the campus.
- Water fountains will only be used to fill up a water bottle. Students will not be allowed to drink straight from a water fountain. Students should bring a refillable water bottle to school each day.

Restrooms

- Restroom occupancy will be limited based on the size of each restroom. There will be adult monitors at each restroom to ensure that students do not exceed occupancy.
- Students will not be allowed to use the restrooms during passing period so that the occupancy limits can be controlled.
- High-touch areas in restrooms will be disinfected by custodians three times daily using Morning Mist and weekly using special equipment that disperses a disinfectant fog.

Main Office

- To reduce foot traffic in the main office, students will only be allowed to enter to visit the nurse.
- Students who meet with administrators, counselors, and other main office staff will meet in a space that allows for physical distancing outside of the office. Students who want to meet with staff in the office will have to set up an appointment to meet online or in a designated place on campus.
- The office will be open to parents by appointment only.
- Any business with office staff, including picking up your child early, should be facilitated by a phone call or email.
- All attendance, doctors' and other notes need to be emailed to the correct person instead of delivered by hand.

Health Precautions

- If a child is identified during the school day to have one or more symptoms consistent with possible Covid-19, the child will be isolated in a designated area and parents will be contacted and expected to pick up the student within 30 minutes. A temperature of 100.4° is considered a fever and therefore a symptom.
- If a child is sent home with possible Covid-19 symptoms, the parent/guardian is instructed to consult their medical provider for further evaluation and possible Covid-19 testing. Students will not be allowed to return to school until they have complied with Los Angeles County requirements.
- If a child is exposed to a person with a confirmed infection, the child will be sent home. Parent/guardian is instructed to have the child tested for Covid-19. The child will be quarantined for 14 days from the last exposure to the infected person.

Communication

- The information in this document will also be communicated to students and parents in various other forms including videos, newsletters, email and phone blasts, etc.
- Students will be expected to review this information before they return to campus.